

## Request For Security Check

Residential checks will be conducted by the Burlingame City Police for those individuals that are going out of town and have NO other person to check on their residence. Security checks will be conducted for a maximum of two weeks.

The requestor is obligated to notify the Police Department of their return.

Note to resident: This security check service in no way guarantees that your property will be safe from vandalism or burglary, but merely provides the department with information of your whereabouts and the pertinent facts if a crime should occur.

Have a safe journey and please call us upon your return.

After printing and completing the "Request For Security Check" form you may bring it to the Police Department, or drop it in City Hall's night deposit box (please mark the outside of the envelope with "Police Dept. - Security Check", or mail the form. Mailing address is Burlingame Police Department, 101 East Santa Fe Avenue, Burlingame, KS.

Your signature is required.

## REQUEST FOR SECURITY CHECK

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

CELL NUMBER OR PHONE NUMBER WHERE YOU CAN BE REACHED: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

DESTINATION: \_\_\_\_\_

DEPARTURE DATE: \_\_\_\_\_ RETURN DATE: \_\_\_\_\_

SPECIAL NOTES: \_\_\_\_\_

SECURITY SYSTEM: YES [ ] NO [ ] DESCRIPTION: \_\_\_\_\_

AUTOMATIC LIGHTS: YES [ ] NO [ ]  
(IF YES, WHAT ARE THE ON/OFF TIMES?) \_\_\_\_\_

### LOCAL CONTACT INFORMATION

NAME: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

WILL THE LOCAL CONTACT HAVE A KEY? YES [ ] NO [ ]

WILL ANYONE BE WORKING AT OR HAVE ACCESS TO THE PREMISES DURING YOUR  
ABSENCE? YES [ ] NO [ ]  
(IF YES, GIVE NAME AND PHONE NUMBER INFORMATION) \_\_\_\_\_

DO YOU WANT TO BE CONTACTED IN CASE OF AN EMERGENCY? YES [ ] NO [ ]  
(IF YES, GIVE CONTACT INFORMATION) \_\_\_\_\_

**HAVE A SAFE TRIP!**